

Sponsor Due Diligence Checklist

- Sponsors Name _____
- Principle Names _____
- Year Founded _____
- Current Investor Capital Managed _____
- Background Checks on Principle _____
- Typical K-1 Delivery Date on Existing _____
- Past Deals Review _____
- Example Investor Reporting Package _____
- Review Offering Material for Past Opportunities
(E.G. PPM, OM, Executive Summary) _____
- Contact Investor References _____
- Review List of Key Employees _____
- Contact Investor References _____
- Titles**
- Head of Acquisitions _____
- Head of Investment Committee _____
- Head of Asset Management _____
- Head of Investor Relations _____
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- Confirm Service Providers _____
(Securities Counsel, Real Estate Attorney, Property Manager, Loan Servicer, etc)

Review List of Affiliated Entities/Companies

(should be listed in their PPM)

Review Track Record/Asset List

and Verify Asset Existence

Confirm Performance Metrics (IRR/MOIC)

Investment Due Diligence Checklist

Name of Entity

Reporting Frequency Anticipated

Report Delivery Due Dates

Distribution Frequency Quarterly

Anticipated Date of First Distribution

Minimum Investment Amount

Debt or Preferred Equity?

Property Type(s) Multi-family

Review Conflicts of Interest

Review Operating Agreement

Income (Loss) Allocation

Fees Payable to GP or an
Affiliate 2% Asset Management Fee

Preferred Return?

Catch-up?

Profit Split (LP/GP)?
